

HRPP Updates 2023

Over this past year our HRPP has been focused on streamlining and improving the resources to our researchers.

We have updated our [webpage](#) to include investigator resources. Here you will find our IRB's upcoming meeting dates, investigator manual, template study resources, the link to IRBManager, and training videos.

The remaining updates that we have made are all within IRBManager. Some of these items happen behind the scenes or within the xForm and others can be seen in the work flow by the researchers.

As a researcher or study team member in IRBManager you will notice the dashboard looks a little different due to an update which excludes study reference documents. Now the most up to date and approved documents will need to be downloaded from the study's homepage. Additionally, when submitting an initial study application or continuing review there are new tables which cover the study's subject inclusion ethnic categories. This has been a critical movement in the IRB atmosphere across the United States to ensure equitable selection is met.

The next two updates happen behind the scenes on the xForms, however, are important to note for researchers and study teams. When a submission has been approved with contingencies, the form will return to the IRB pre-review stage at the 20-day mark. This is to help ensure the timely review of the contingencies for approved submissions requiring more information. Lastly, to keep xForms current in IRBManager, any xForm that has been in data entry for 365 days will be auto-completed and a pdf copy of the xForm will be sent to the PI and the submitter. This can then be used as reference in the future for another submission if needed.



Photo credit: Mountain Resort Concierge

Our one update that occurs on the administrative side of the xForm, is our streamlined ancillary review. This will be evident when selecting VHH EMR access or VVSC records as supplementary sites. When these are selected our review will receive that request directly and the PI and submitter will know the results of the review via email letting them know if it was accepted or further information is needed.

Please notify the IRB office with any questions on these updates.

Quality Audit Survey

We want to thank our research community for embracing the quality program and audits. This process has assisted us in becoming an even better research program.

To help us learn more from the researcher perspective, in December of this year we will send a link to an anonymous Google survey for those that participated over the year.

Upcoming Coordinator Meeting Dates

October 12th
November 9th
December 14th

Our coordinators meeting run about a half hour starting at 12pm. If you would like to be added to the meeting invites, please email the irboffice@vailhealth.org.

RCOI Meeting Dates

November 13th, 2023
January 8th, 2024

Our Research Conflicts of Interest Board meets the second Monday every three months. If there are any RCOI questions, please contact researchconflictinterest@vailhealth.org.

Submission Turnaround Times The latest updates

Total number of submissions for 2023: 338
submissions
(Includes all submission types)

139 Active Protocols

Full Board reviews: 19 days
Expedited reviews: 1 days
Exempt reviews: 1.5 days

*Calculated based on the time the IRB receives complete submission to approval. Includes times in data entry, department review, IRB pre-review, review, and post processing

Upcoming IRB Meetings Schedule

October 26, 2023
November 16, 2023
December 14, 2023

*Agendas for meetings are sent one week prior to the meeting date. Only studies ready for Full Board review are assigned to the meeting agenda.

Contact Us Anytime We are here to help!

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